



LEIGHTON HALL

School's Terms & Conditions

Thank you for booking a school excursion to Leighton Hall. By booking your visit you are agreeing to adhere to the Terms & Conditions that are set out in this document.

The Terms & Conditions are in no particular order: -

- Outdoor Packages – All outdoor programmes can run with a minimum of 20 children. Large school group enquiries will be discussed and managed individually during the booking process, as children's safety must be assessed and managed.
- Indoor Packages – A minimum of 20 children for all programmes. Large group enquiries are welcome and will be managed individually during the booking process.
- Smaller Groups – Please enquire and we will see if we can support you.
- The ratio of adults to children is 1:10 – additional teachers will be charged at the child's admission price.
- On booking, a Teacher's Pack will be provided, either by email or post.
- The school is responsible for booking its own transport.
- The school is responsible for making sure the children and support staff bring all that is required, as stated on the Kit List within the Teacher Pack.
- The school is responsible for bringing an adult that has first aid training.
- Teachers must be responsible for the safety of the children they bring at all times.
- Full cancellations or changes to the number of children taking part after the original confirmation, must be made no later than 48 hours before your visit or an administration charge applies. Full cancellations: - 50% of the trip will be charged, Reduced child numbers: - missing children will be charged for.
- Leighton Hall reserves the right to cancel a booked outdoor programme due to bad weather leading to Health and Safety concerns. This could be at very short notice, but we will endeavour to re-arrange the visit or alter the program accordingly.
- During bad weather the birds of prey cannot be flown, but other provision will be made for children in the studio.